CORONERS’ EDUCATION BOARD
MEETING MINUTES OF
March 17, 2014

The Board convened at 1:30 p.m. at the Pennsylvania Office of Attorney General, 16th Floor, Strawberry Square, Harrisburg, Pennsylvania, 17120. In attendance were Board Members: Marina Matthew, Department of Health; Christopher Schmidt, Deputy Attorney General; Charles Kiessling, Jr., Lycoming County Coroner; James Wilson, Tioga County Coroner (via telephone conference call); Lyell Cook, Erie County Coroner (via telephone conference call); Christine Hake, Administrative Officer, Pennsylvania Office of Attorney General; and Phil McCarthy, Pennsylvania Office of Attorney General also attended the meeting.

I. INTRODUCTION
A. Christopher Schmidt welcomed all members and guest.
B. Christopher Schmidt, called for alterations or corrections to the minutes of the meeting of January 27, which was sent by first class mail and/or e-mailed to all the members. The minutes were moved by Lyell Cook, and seconded by Marina Matthew. Motion carried.

II. CORRESPONDENCE
A. The Board received correspondence from Jerry L. Overman Jr., Indiana County Coroner, appointing Chad E. Dill as the Chief Deputy Coroner for Indiana County.

III. CONTINUING EDUCATION
A. Courses Requiring Board Ratification

1. Psychological First Aid
   February 28, 2014
   2 hours Nanticoke, PA Course No. 2014-14

2. Psychological First Aid
   March 5, 2014
   2 Hours Nanticoke, PA Course No. 2014-16
<table>
<thead>
<tr>
<th></th>
<th>Event Description</th>
<th>Start Date</th>
<th>Duration</th>
<th>Location</th>
<th>Course No.</th>
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<tbody>
<tr>
<td>3.</td>
<td><strong>Annual Spring Law Enforcement Seminar</strong></td>
<td>March 21, 2014</td>
<td>8 Hours</td>
<td>Johnstown, PA</td>
<td>2014-12</td>
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<td>4.</td>
<td><strong>Foundations in Forensic Genealogy</strong></td>
<td>March 24-26, 2014</td>
<td>4 Hours</td>
<td>Dallas, TX</td>
<td>2014-19</td>
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<td>5.</td>
<td><strong>Advanced Forensic Evidence Analysis</strong></td>
<td>March 27-29, 2014</td>
<td>4 Hours</td>
<td>Dallas, TX</td>
<td>2014-18</td>
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<td>6.</td>
<td><strong>Forensic Science Symposium</strong></td>
<td>March 29, 2014</td>
<td>6 Hours</td>
<td>Allentown, PA</td>
<td>2014-15</td>
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<td>7.</td>
<td><strong>Advanced Practical Homicide Investigation Seminar</strong></td>
<td>April 7-11, 2014</td>
<td>8 Hours</td>
<td>State College, PA</td>
<td>2014-13</td>
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<td>8.</td>
<td><strong>The Office of the Pennsylvania Coroner: Roles, Duties, Nuts and Bolts</strong></td>
<td>April 7, 2014</td>
<td>8 Hours</td>
<td>Hershey, PA</td>
<td>2014-21</td>
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<td>9.</td>
<td><strong>Recovery of Physical Evidence and Context at the Indoor Crime Scene</strong></td>
<td>April 8, 2014</td>
<td>8 Hours</td>
<td>Hershey, PA</td>
<td>2014-22</td>
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<td>10.</td>
<td><strong>Recovery of Physical Evidence and Context at the Outdoor Crime Scene</strong></td>
<td>April 9, 2014</td>
<td>8 Hours</td>
<td>Hershey, PA</td>
<td>2014-23</td>
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<td>11.</td>
<td><strong>Recovery of Evidence at the Medicolegal Autopsy</strong></td>
<td>April 10, 2014</td>
<td>8 Hours</td>
<td>Hershey, PA</td>
<td>2014-24</td>
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12. **Establishing Identification and Circumstances of Death: Forensic Specialists**  
   April 11, 2014  
   8 Hours  
   Hershey, PA  
   Course No. 2014-25

13. **Homicide by Bullet**  
   May 8, 2014  
   4 Hours  
   Harrisburg, PA  
   Course No. 2014-17

14. **A Collaborative Approach to Infant & Child Death Investigations**  
   May 13-14, 2014  
   8 Hours  
   Pocono Manor, PA  
   Course No. 2014-26


**B. Courses Requiring Board Approval**

15. **Forensic Fire Death Investigation Course**  
   June 23-27, 2014  
   8 Hours  
   San Luis Obispo, CA  
   Course No. 2014-27

16. **Basic Bloodstain Pattern Analysis Course**  
   May 19-23, 2014  
   8 Hours  
   Bethlehem, PA  
   Course No. 2014-28
17. **Psychological First Aid**  
April 25, 2014  
2 Hours  
Coudersport, PA  
Course No. 2014-29

18. **27th Annual Forensic Anthropology Course**  
June 23-27, 2014  
8 Hours  
Baltimore, MD  
Course No. 2014-30

19. **Violent Crime Scene Reconstruction Course**  
September 15-19, 2014  
8 Hours  
Miami, FL  
Course No. 2014-31

20. **Basic Medicolegal Death Investigation Course**  
July 28-31, 2014  
8 Hours  
Las Vegas, NV  
Course No. 2014-32

21. **Crime Scene Photography**  
May 5-9, 2014  
8 Hours  
Bethlehem, PA  
Course No. 2014-33

22. **Death Scene Archeaology Field Methods in the Location Recovery & Interpretation of Human Remains OUTDOORS**  
June 2-5, 2014  
8 Hours  
Erie, PA  
Course No. 2014-34

23. **11th Annual Forensic Anthropology Short Course in Traumatized Bone**  
June 16-20, 2014  
8 Hours  
Erie, PA  
Course No. 2014-35

24. **Documentation & Recovery of Human & Physical Evidence at the Mass Disaster Scene**  
June 23-27, 2014  
8 Hours  
Erie, PA  
Course No. 2014-36

25. **14th Annual Anthropology Short Course in Human Remains**  
June 9-14, 2014  
8 Hours  
Erie, PA  
Course No. 2014-37

26. **2014 BASIC EDUCATION COURSE**  
April 7-12, 2014  
8 Hours  
Hershey, PA  
Course No. 2014-20
27. **Psychological First Aid**  
   April 23, 2014  
   2 Hours  
   Danville, PA  
   Course No. 2014-39

28. **Psychological First Aid**  
   April 25, 2014  
   2 Hours  
   Coudersport, PA  
   Course No. 2014-40

29. **Psychological First Aid**  
   April 30, 2014  
   2 Hours  
   Waynesburg, PA  
   Course No. 2014-41

30. **Allegheny Medical Examiner/Coroner Education Course**  
   May 21, 2014  
   8 Hours  
   Pittsburgh, PA  
   Course No. 2014-42

31. **Allegheny Medical Examiner/Coroner Education Course**  
   October 23, 2014  
   8 Hours  
   Pittsburgh, PA  
   Course No. 2014-43

32. **2014 Education Training Seminar Monroe County**  
   May 14, 2014  
   8 Hours  
   Stroudsburg, PA  
   Course No. 2014-44

IV. OLD BUSINESS

A. There was a discussion regarding the Office of Attorney General creating an email list to distribute the minutes to all Coroners.

V. NEW BUSINESS

A. Next board meeting will be on Monday, May 19, 2014 at 1:30 P.M., Office of Attorney General, 16th Floor Main Conference Room, Strawberry Square, Harrisburg, PA.

VI. PUBLIC COMMENT

No Public Comment.

VII. ADJOURNMENT

There being no further business, the meeting was adjourned.